

LLR - SOUTH CAROLINA MANUFACTURED HOUSING BOARD
Synergy Business Park, Kingstree Building
110 Centerview Drive, Kingstree Building, Room 108
Columbia, South Carolina 29210

MINUTES

Tuesday, March 12, 2019

10:00 A.M.

Mr. Randall Altman, Board Chairman announced that the meeting was held in accordance with §30-4-80 of the South Carolina Freedom of Information Act and, by notice, mailed to all requesting persons, organizations, and news media. In addition, notice was posted on the bulletin boards at the main entrances of the Kingstree Building.

WELCOME AND CALL TO ORDER:

Chairman Altman called the regular meeting of the South Carolina Manufactured Housing Board to order at 10:00 a.m. Other board members present for the meeting included: Richard Bagwell, Michael Levy, W. Marion Moore, Arthur Newton, David A. Randall, Patrick Smith and Ex Officio Jonathan Jones.

Staff members participating in the regular meeting included: Hardwick Stuart, Advice Counsel, Todd Bond, Chief Investigator, Kyle Tennis, Disciplinary Counsel, Roger Lowe, Administrator and Crystal Varn, Program Assistant.

Others present, participating in the meeting, included Mark Dillard, Manufactured Housing Institute of South Carolina, Shell Suber, Manufactured Housing Institute of South Carolina, Con Eargle, South Carolina Manufactured Housing Academy and William H. White, Court Reporter.

Approval of Agenda:

Tuesday, March 12, 2019

MOTION:

Mr. Randall made a motion to accept the Tuesday, March 12, 2019 Agenda. Mr. Bagwell seconded the motion, which carried unanimously.

Approval/Disapproval of Absent Members:

Dorothy Edwards, Wayne Iseman, Adam Reese

MOTION:

Mr. Newton made a motion to excuse the absent members. Mr. Randall seconded the motion, which carried unanimously.

Election of Officers:

MOTION:

Mr. Randall made a motion to nominate Mr. Randall Altman as chair. Mr. Smith seconded the motion, which carried unanimously.

MOTION:

Mr. Newton made a motion to nominate Mr. David A. Randall as vice chair. Mr. Bagwell seconded the motion, which carried unanimously.

Approval of Minutes:

September 24, 2018 and December 11, 2018

MOTION:

Mr. Randall made a motion to approve both sets of Minutes as presented. Mr. Moore seconded the motion, which carried unanimously.

Chairman's Remarks:

Chairman Altman greeted everyone and thanked everyone for nominating him as chair.

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Administrator's Remarks:

Administrator Roger Lowe informed the board that Emily Farr, LLR Director, would not be able to attend today's meeting. Director Farr sent her regrets for not being able to attend the meeting as she was called to the State House at the last minute. She looks forward to attending the June 2019 meeting. The Legislative Subcommittee approved #4824 which changes the wording of the Installation Program. The only verbiage changed was 'used homes'. It was changed to 'manufactured used homes'. This change will go to a vote to the full committee and should pass by May 23, 2019. Mr. Lowe also informed the board that HUD did an in-person audit in February 2019 and the state passed. We will continue to serve as the State Administrative Agency for the next two years. Last year the manufactured home industry sold over 1000 more homes than it did in the past couple of years.

LLR Director (Emily Farr):

Director Emily Farr was not able to attend the meeting, but is scheduled to attend the June 11, 2019 meeting.

Office of Investigations and Enforcement (OIE):

Todd Bond, Chief Investigator

OIE Status Report – There was a total of 14 complaints received since January 1, 2019.

IRC Report – IRC met February 19, 2019 to discuss 11 cases. IRC recommends 7 cases for dismissal and 4 for formal complaint.

MOTION:

Mr. Randall made a motion to accept the IRC Report as presented. Mr. Smith seconded the motion, which carried unanimously.

Office of Disciplinary Counsel (ODC):

Kyle Tennis, Disciplinary Counsel

ODC Report – There are 4 open cases in ODC. 3 cases pending attorney review and 1 case pending ALC scheduling.

MOTION:

Mr. Smith made a motion to accept the ODC's Report as presented. Mr. Levy seconded the motion, which carried unanimously.

Unfinished Business:

NONE

New Business:

Industry Decline

Mr. Moore informed the board that within the last six months to a year there has been a drop off in the industry as far as people wanting to go into the manufactured housing business for themselves. He asked the board if there were anything that can be done to get people in the manufactured housing industry by way of technical colleges. Mr. Newton added that one of the reasons this situation was on the rise is because the insurance was too high. After some discussion by the board, Mr. Randall asked Mark Dillard and Shell Suber, both from the Manufactured Housing Institute of South Carolina, if they had any contacts within the technical colleges that they could talk to about the issue at hand, and to report back to the board at the next meeting. Mr. Dillard agreed to report his findings at the next meeting. Mr. Dillard informed the board that he was in contact with other states that looked at vocational schools, as well, to initiate possible apprentice systems that might help guide students into the industry.

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Mr. Dillard went on to say that a, possible apprentice system could be something that may be of interest to South Carolina.

Public Comments:

Mr. Mark Dillard, Manufactured Housing Institute of South Carolina, informed the board that continuing education for manufactured housing is up and running. Some of the courses include a four hour installation course, a site prep course that emphasis on drainage, et. al. Mr. Dillard stated that he would like to partner with Mr. George Porter, Manufactured Housing Institute, to put together a more in-depth course to present to licensees. Mr. Dillard stated he will report back to the board at the next meeting regarding any regulatory limits.

Date of Next Meeting: The next meeting will be Tuesday, June 11, 2019.

Adjournment:

MOTION:

Mr. Randall made a motion to adjourn the meeting. Mr. Newton seconded the motion, which carried unanimously. There being nothing further, the meeting adjourned at 10:24 am.

(These proceedings were recorded by a court reporter in order to produce a verbatim transcript, if requested, in accordance with the law.)